

Muskegon Montessori Academy for Environmental Change
Board of Directors
2950 McCracken Street - Norton Shores, MI 49441
MMAEC Commons Area
October 23, 2018 – Regular Meeting
6:00 PM

Minutes

1. Call to Order

Board President Judy Kell called the meeting to order at 6:03 p.m.

2. Roll Call of Board of Directors

Present:

Judy Kell President
Lenore Wieschowski Secretary
Michelle Eisenbarth Member
Janda VanDyke Treasurer

Absent:

Heidi Kejonen Member
Stacey Morin Vice-President

Others Present: Ali DuBois, Stan Rathbun, Don Haist, FSU – Field Representative,
Brian Beaudrie, CSA - Finance

3. Public Comments - None

4. Approval of Agenda

Moved by L. Wieschowski and supported by M. Eisenbarth to approve the agenda as presented.

Approved: 4 Ayes 0 Nays

5. Correspondence - None

6. Approval of Regular Meeting Minutes: September 25, 2018

Moved by L. Wieschowski and supported by M. Eisenbarth to approve the minutes of the September 25, 2018 regular meeting minutes as presented.

Approved: 4 Ayes, 0 Nays

7. Business Items

A. Finance

I. September 2018 Financial Statements

Moved by L. Wieschowski and supported by J. Kell to approve the September 2018 financial statements as presented.

Approved: 4 Ayes 0 Nays

II. 2017-18 Audit Review

Moved by M. Eisenbarth and supported by J. VanDyke to accept the 2017-18 audit as presented.

Approved: 4 Ayes 0 Nays

III. Night Depository Vault and Day Drop Agreement

Moved by J. Kell and supported by M. Eisenbarth to approve signing the Chemical Bank Night Depository Agreement allowing Adrienne Schmitt authority to conduct night deposits on behalf of the Academy.

Approved: 4 Ayes 0 Nays

B. Academics – Fall NWEA MAP Assessment Results

Ali DuBois, Principal reviewed the Fall academic assessment results with board members.

C. ESP Evaluation

Board members discussed the timeline and process they will use to complete the ESP Evaluation.

D. New Building Update

The Board will hold a special meeting on either December 12 or 13 to discuss how to meet the growing enrollment trend of the Academy.

Moved by J. VanDyke and supported by M. Eisenbarth to approve having an appraisal completed of the school facility.

Approved: 4 Ayes 0 Nays

8. Management Company Reports

A. School Leader's Report

Ali DuBois, Head of School, provided the Board with a written and verbal report.

9. Ferris State University Report

10. Extended Public Comments – No Comments

11. Closed Session – No Closed Session

12. Confirmation of Next Board Meeting Date – November 27, 2018, 6.00 p.m.

13. Adjournment

Moved by L. Wieschowski and supported by M. Eisenbarth to adjourn at 7:18 p.m.

Approved: 4 Ayes, 0 Nays

Submitted by



**Stan Rathbun,
Recorder
Date: November 1, 2018**

Approved by

Lenore Wieschowski

**Lenore Wieschowski
Board Secretary
Date: November 30, 2018**