

The following guidelines will be in place for the 2020-2021 school year at Muskegon Montessori Academy for Environmental Change. These measures may be updated or changed as new information becomes available. All decisions will be made in coordination with the CDC, State of Michigan Back to School Roadmap, MDE and the Muskegon County Health Department.

GENERAL

- School will make reasonable best efforts to ensure health and safety are paramount while minimizing risk.
- Large gatherings and assemblies will not be permitted.
- Visitors to the school and to the classroom will not be permitted. School will be closed to visitors aside from drop off and pick up, which can only occur via the carline.
- Handwashing and infection prevention instruction will be required and taught to students and staff.
- Student face coverings are required while in motion in the classroom for students in grades PreK through 5th grade.
- All students in grades 6th through 8th grade are required to wear a mask while at school.

ARRIVAL AND DISMISSAL

- Visitors, students, and staff are to be excluded from the building if they exhibit or report any of the following:
 - Elevated temperature >100.4 , or they are experiencing, or recently experienced within the last 24 hours, any acute respiratory illness symptoms such as fever, cough, or shortness of breath.
 - They have been confirmed positive for COVID-19 in the last 10 days.
 - They have had close contact in the last 10 days with someone with a diagnosis of COVID-19. Close contact is defined as being less than 6 feet close for 15 minutes or more to the diagnosed person.
- Parents/guardians should use the car line for student drop off and pick up.
- Upon arrival at school, students will be screened before they enter the classrooms.
- Upon arrival to school and during dismissal, students should not congregate in large, open spaces. Breakfast will be set up in the classrooms.
- Staff will monitor for appropriate social distancing as students enter the designated entry door(s).
- Parents will check temperatures at home, and fill out our screening form with the temperature on it. If you would like us to take your student's temperature, just leave the form blank, and a staff member will check the temperature of each student as they enter the building.

BREAKFAST AND LUNCH

- All students must wash their hands (with soap and water or hand sanitizer) before and after eating breakfast and lunch.
- Breakfast and lunch will be eaten in the classroom.
- Breakfast and lunches will be delivered to the classrooms by the Nutrition Services staff.
- Disposable trays and prepackaged utensils will be used.

CLASSROOM

- Students will use hand sanitizer when entering and exiting the classroom.
- All staff will wear masks.
- Students and staff will be encouraged to maintain distance from each other in the school and taught appropriate hygiene/COVID-19 practices.
- Teachers will increase the space between desks and rearrange student desks to maximize the space between student
- Students will be assigned seats that maintain social/physical distancing standards as much as possible.
- Students should not share community supplies of any kind.
- Students will be encouraged to wash their hands once every hour.
- Students are required to wear face coverings when they are in the hallway and where social distancing is more difficult.
- If students must leave the classroom, a mask will be required, and teachers will log students' names and locations of visits in order to make contact tracing easier should a student/employee become ill.

RECESS

- Recess times will be staggered to limit the number of classes on the playground at a time.
- All students must wash their hands (with soap and water or hand sanitizer) before and after recess and before returning to the classroom.
- While at recess, staff will monitor for social/physical distancing.
- Playground equipment will be cleaned/sanitized routinely.

STUDENT ILLNESS AND HEALTH SERVICES

- Symptoms of COVID-19 may include: cough, shortness of breath or difficulty breathing, fever, chills, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell, runny nose or congestion, or other flu-like symptoms, such as nausea, vomiting, or diarrhea.
- The lack of a fever is not a reliable indicator for pre-symptomatic individuals. If other symptoms exist, students will be required to remain out of school as indicated.
- Students who are ill or experiencing COVID-19 related symptoms should not report to school and should notify the school.
- If students become ill once they arrive at school, students will be isolated from others and sent home immediately.
- Students will be required to remain out of school for at least ten (10) days following onset of symptoms, unless tested and symptom free. COVID-19 test results must be confirmed in writing by the medical provider or health department.
- Students or employees who have direct close contact (< 6 ft distance for over 15 minutes) with a COVID-19 patient, will need to quarantine at home for 14 days or longer.
- Should a symptomatic student's parent/guardian refuse COVID-19 testing, the student will be excluded from school for 14 days or until the parent/guardian provides written documentation by the medical provider or

health department the student is safe to return.

- Students must be fever-free for 72 hours before they can return to school.

SCHOOL CLOSURES (IF NEEDED)

- The academy will consider phasing school closures based upon city, county, and state guidelines and will consider the percentage of site population testing positive for COVID-19 relative to the environment of the school building. For example, age-level, make-up of building occupants, likelihood of exposure to employees and students in the building.
- If it is determined that a school should be closed, families will be informed of the timeframe that school will be closed and students will have access to virtual content during that time.

TECHNOLOGY

- Students will have one on one devices.